School Profiles



School Mission

We aim to help students to explore the Buddha's spirit of "Benevolence and Fraternity".

We aim to cultivate students' independent thinking skills and creativity so that students can pursue life-long 2

We aim to provide student-centred education, focusing on Wuzi jiaoyu ("Five-self" education), which includes establishing self-image, developing students' self-confidence and self-evaluation ability, enhancing self-discipline and self-learning abilities.

School Information

Supervisor / Chairman of School Management Committee	Ven. Sik Yen Tsun					
Principal (with Qualifications / Experiences)	Ms. Chan Shuk Man (B.A., Dip. Ed., M.Phil.)					
Year of Commencement of Operation	1931		School Motto	Benevolence and Fraternity		
Name of Sponsoring Body	Tung Lin Kok Yuen		Religion	Buddhism		
School Type / Student Gender	Aided	Co-ed	Incorporated Management Co		mmittee	Established
Area Occupied by the School	About 6698 Sq. M		Student Union / Association		Yes	
Parent-Teacher Association	Yes		Past Students' Association /		Yes	

Teaching Staff Information

(including School Head)

School Alumni Association Total number eaching posts n the approved Percentage of teaching staff (%) Percentage of teaching staff (%) of teachers the school Bachelor Degree Master / Doctorate Degree or above 10 years or above Teacher Certificate 5-9 years establishment Diploma in Education 95% 100% 40% 31% 7% 66 16% 77%

	ondary Sci	Subjects Offered in 2022/2023 School Year	Subjects Offered in 2023/2024 School Year			
	Chinese as the medium of instruction	Buddhist Studies, Chinese Language, Putonghua, Life & Society, Computer Literacy, Integrated Science (S.3 Biology Module), Chinese History, History, Geography, Home Economics (S.1 and S.2), Design and Technology (S.1 and S.2), Commerce (S.3), STEM (S.3), Music, Visual Arts, Physical Education	Buddhist Studies, Chinese Language, Putonghua, Life & Society, Computer Literacy, Chinese History, History, Geography, Home Economics (S.1 and S.2), Design and Technology (S.1 and S.2), Commerce (S.3), STEM (S.3), Music, Visual Arts, Physical Education			
S.1 to S.3	English as the medium of instruction	English Language, Mathematics (S.3), Integrated Science (S.3 Physics and Chemistry Module)	English Language			
	Adopt a different medium of instruction by class or by group / school- based curriculum	Mathematics (S.1 and S.2), Integrated Science (S.1 and S.2)	Mathematics, Integrated Science			
	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development (S.4 and S.5), Liberal Studies (S.6), Chinese History, History, Geography, Integrated Science (S.6), Biology, Information and Communication Technology, Economics, Business, Accounting and Financial Studies, Visual Arts, Travel and Hospitality Studies, Physical Education, Health Management and Social Care (S.4).	Chinese Language, Citizenship and Social Development, Chinese History, History, Geography, Biology, Information and Communication Technology Economics, Business, Accounting and Financial Studies, Visual Arts, Travel and Hospitality Studies, Physical Education, Health Management and Social Care (S.4 and S.5)			
S.4 to S.6	English as the medium of instruction	English Language, Physics, Chemistry, Mathematics (Extended Module 2)	English Language, Physics, Chemistry, Mathematics (Extended Module 2)			
	Adopt a different medium of instruction by class or by group / school- based curriculum	Mathematics	Mathematics			

2022/2023 Class Structure and Chargeable Fees

condary School • Po K	S1	S2		S3	S4	S5	S 6	
No. of Classes	sk Se d ondars	Scho ⁴ ol • Po	K	4	4	4	4	
School Fee	-	- C - L 1 - D	YZ	-	-	-	-	
Tong Fai	ok see <u>o</u> ndar	- SCHOOL - 1 C		-	\$340	\$340	\$340	
Parent-Teacher Association Fee (Annual)	S40							
Student Union / Association Fee	\$20							
condary School · Po K	ok Secondary	y School • Pa						

School Characteristics School Management

School's Major Concerns

self-evaluation ability, enhancing self-discipline and self-learning abilities. The Principal is to lead the school and to oversee the Administrative Committee, Assessment Committee, Finance Committee and National Security Education Committee. She also delegates authority and duties to panel heads and committee leaders.

Our school aim to provide student-centred education, focusing on Wuzi jiaoyu ("Five-self"

education), which includes establishing self-image, developing students' self-confidence and

Incorporated Management Committee / School

School Management Organisation

Our three vice-principals are responsible for different areas, like teaching & learning students' development and resource management. All staff members are the stakeholders to decide school policies by providing their valuable suggestions in various meetings.

Our school is among the first batch of schools to be managed by an Incorporated Management Committee. The members include veteran principals, professionals in different fields, parents, alumni and teachers. They are responsible for guiding and supervising the development of our

We integrate conservation efforts into our daily operation and spread the message of

Management Committee Management Committee School Green Policy

environmental protection to our teachers and students through various channels. A lot of activities, like 'Earth Hour', 'No Air Con Day' and 'No Plastic Bottle Day' are organized annually to raise students' awareness about saving energy and environmental

protection. Learning and Teaching Plan

earning and Teaching

Whole-school Language

Bilingual education is adopted in junior secondary. English is used as the medium of instruction on some classes in Mathematics and Science in junior form. The medium of instruction used in senior classes is in contingent on the language ability and the curriculum needs of the students. Our curriculum aims at cultivating students' self-regulated learning abilities and enhancing their analytical power.

knowledge. Activity days are organised every year in which different types of life-wide

learning activities can be conducted. Our school adopts the 'Bring Your Own Device' (BYOD) policy with a view to boosting students information literacy and self-regulated learning.

A wide range of activities is organised so that students can consolidate and a

School-based Curriculum

Electives: 2X and 3X. Students may further take Mathematics (Extended Module 2) and Applied Learning Course. Curriculum highlights: Since 2000, our school has launched a curriculum reform to keep pace with the latest education developments. We have developed a series of school-based curriculum, which include Buddhism and Life, STEM, Zen Photography and Historical Treasures in Po Kok.

Development of the Four Key Tasks

■ In the light of nurturing students' reading habits, our school has reading lessons as well as a reading awards scheme. We also organize authors' talks, new books exhibitions and book recommendations.

The setting up of the intranet, Google Classroom, etc. enables students to use Information Technology for interactive learning.

Project learning is conducted in a whole school approach. Students can develop their generic skills by inquiry-based learning. We attach great importance to students' moral development. Students are instilled with positive values and attitudes through assemblies, Guidance periods and the subject "Buddhism and Life".

Our school provides life planning education through a whole-school approach involving the Career Guidance Team and class teachers. It is delivered in different modes in assemblies, Guidance periods, Life Planning lessons and on Activity Days to cater for the needs of different year groups.

S.1 and S.2 are instilled with a positive perspective on life, values and work attitude, whereas S.3 students are empowered to make informed and responsible choices with respect to their studies and other aspects of life.

Life Planning Lesson is incorporated in the senior form curricula, comprising 4 different domains. Introducing the concepts of life planning provides a solid grounding for students. The sharing of job experience by our alumni from different fields certainly broadens our students' minds. Moreover, learning about possible paths of further studies enables our students to consider their tertiary education and career options from a wider perspective. Finally, through visits and excursions, students have a clearer understanding of the workplace and educational institutes. Being equipped with the theory and practice, students are expected to work out a comprehensive plan for their future development.

Student Support Whole School Approach to Catering for Learner Diversity

Life Planning Education

Training programmes for "inclusion instructors" and related activities are organized to build a caring environment.

To offer full support to special educational needs (SEN) students, the 'Whole School Approach' has been adopted. The Student Support Team, including Special Educational Needs Coordinator (SENCO), Special Educational Needs Support Teachers (SENST), School Social Worker, Student Counsellor and Educational Psychologist, organizes regular Individual Education Plans (IEP) and case meetings with teachers, parents and students so as to devise feasible support programmes, teaching adaptations, and assessment arrangements for students with SEN.

11 16 teachers have received training in integrated education.

Education Support for Non-Chinese Speaking (NCS) Students

Whole School Approach to Integrated Education

Our school has successfully applied for "The refined School-based Educational Psychology Service". The Educational Psychologist (EP) will pay regular visits to our school for 30 days, providing case follow-up and intervention services to students and implementing prevention measures at school. At the same time, the Learning Support Fund provided by the EDB not only allows our school to recruit more teaching staff, like teaching assistants, graduate masters and student counsellors, but also purchase appropriate professional services from other organisations in a view to strengthening the support given to students with SEN in different areas, like curriculum adaptation, learning strategies, near support and after-school tutorials. Our school is also devoted adaptation, learning strategies, peer support and after-school tutorials. Our school is also devoted to cultivating the culture of Integrated Education, boosting students' learning effectiveness and helping them to respect individual differences as well as integrating them into school life.

Measures to provide adaptation for Learning and Assessment **Home-school Co-operation and School Ethos**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising cultural integration activities. Continuous assessment (including class performance, homework, project, tests and exams) is used to evaluate students' performance at school. Two formal tests and examinations are conducted each year to evaluate students' eligibility for promotion.

Our school values the contribution of the Parent-Teacher Association. Through home-school cooperation, we expect to exchange views with parents, expand the parent network and collect their opinions for reference in school's development. Home-School Co-operation

School Ethos

Future Development

- School activities such as the S.1 Parents' Day, S.1 Parents' Night, Parents' Day effectively promote cooperation and communication between parents and the school. Together we work for the well-being of the students and the benefit of the community. We attach great importance to students' moral development. The Wuzi jiaoyu ("Five-self" education), which includes establishing self-image, developing students' self-confidence and self-evaluation ability, enhancing self-discipline and self-learning abilities, foster a simple and caring ethos on our campus. This concerted effort is acknowledged by parents and the community.
- The Discipline Committee, Counseling Committee, Moral and Civic Education Committee and the Extra-curricular Activities Committee have organized various leadership training courses and award schemes to promote moral education. To promote invitational education, improve students' sense of belonging and confidence.

To reinforce students' self-regulated learning ability and step forward towards SRL 3.0.

□ To reinforce Invitational Education and cultivate positive education.

Teacher Professional Training and

Development

Development Plan

School

Our school has participated in the Self-regulated Learning Schools Charter organized by The Hong Kong Association of the Heads of Secondary Schools, in order to enhance the effectiveness of teaching.

Major concerns of the current school year

To develop a professional learning community actively. Besides regular peer observations and co-planning meetings, open lessons are organized every year so that teachers can share their methodologies with other colleagues from different schools. A mentor system is implemented to help new teachers facilitate their teaching and classroom management.

Life-wide Learning

We provide various extra-curricular activities covering four aspects, such as academic activities, sports & art, interests as well as social services, with a view to developing well-rounded students. Each student is required to enroll in one activity related to art, sports and social services.

Others

Our school achieved excellent results in the 2022 HKDSE with students achieving results above the Hong Kong average in 8 subjects and attaining a 100% pass rate in 5 subjects. Our students have won numerous inter-school competitions. Both of our Girls and Boys Basketball Teams are now in Division I. The Boys Team has won the championship and the Girls Team has come 1st runner-up. Students have also excelled in areas such as Karate competitions, the inter-school Speech Festival as well as music and drama performances.

The mission of the school is to motivate students to be actively engaged in language learning.

Those who excel in their academic work with good conduct are rewarded, they can participate in overseas Chinese and English study tours which are fully funded by our sponsoring body, Tung Lin Kok Yuen. Other subjects, such as Buddhism and Life, Zen Photography, Life Planning, Aesthetic Development, Morning Reading, along with activities in assemblies and Guidance periods provide students with comprehensive and quality learning experiences.

School Facilities

Remarks

Adopting the Year 2000 design, our school is equipped with 30 classrooms, 5 laboratories, special rooms, 2 computer rooms, a library, a multi-purpose activity centre, a Chinese room, an English room, a Mathematics room, a School History room, a Meditation room, a Counselling room, 2 Social workers' rooms, a Student Union room, a School Hall, Campus TV, Cultural Square and playgrounds.

Taking students' personal growth as well as school-based curriculum planning and development into account, our school has built a roomy auditorium which can accommodate over 100 people and a fitness centre equipped with advanced facilities. With the multi-purpose learning centre, aquaponics system and WiFi network, an effective teaching and learning environment has been protected the Mek created at Po Kok.

School Facilities

Ramp, Accessible lift, Accessible toilet, tactile guide path and accessible public information / service counter.